



## **BROWN CHRISTIAN ACADEMY**

Early Childhood and Preschool  
Tuition Agreement Contract  
**August 2022 – May 2023**

The obligation to fulfill the tuition contract is a serious one. Tuition and fees are set and published annually. Tuition rates for the next BCA year are set in Spring of the current BCA year. When a parent enrolls a child in Brown Christian Academy the parent agrees to pay to BCA the total tuition and other charges set forth in the tuition contract.

Registration is only complete (a space is reserved for your child) when the registration fee, and prior year's tuition and fees have been paid in full, a Brightwheel account has been created, and the signed tuition contract has been returned to BCA. Tuition accounts must remain current throughout the year.

Students are accepted only for the entire school year, or for the remainder of the BCA year if enrolled after the BCA year has started. No reductions or credit of tuition will be granted if the student is expelled, suspended or withdraws voluntarily. A two-week written notice is required for withdrawal of student. Your account will be billed for the two weeks from the date of withdrawal.

### **Tuition Rates:**

- Infants - \$400.00 Bi-weekly
- Toddlers - \$375 Bi-weekly + \$20.00 Activity Fees
- Pre-K2 – \$350 Bi-weekly + \$25.00 Curriculum & Activity Fees
- Pre-K3 - \$350 Bi-weekly + \$35.00 Curriculum & Activity Fees
- Pre-K4 - \$350 Bi-weekly + \$100.00 Curriculum & Activity Fees

### **Brightwheel Tuition Management**

- 1) The policy of the BCA is that all tuition is to be paid through Brightwheel.
- 2) Tuition payment may be submitted by ACH or Credit Card.
- 3) Tuition accounts must stay current throughout the year. The Parent has the responsibility of notifying BCA prior to missed payments. Delinquent accounts are evaluated monthly.
- 4) If the Parent fails to pay the tuition and other charges and fees set forth or does not meet other agreement requirements, he/she will be considered in default after one month of missed payments. In this event, BCA will attempt to work with the Parent to resolve the default.

